



CITY OF HURON  
CITY MANAGER'S REPORT

May 22, 2026

Stuart Hamilton, City Manager

## DONATIONS

**Huron Lion's Club:** The Huron Parks & Recreation Department received a donation of \$5,978.35 from the Huron Lions Club to Vinyl side the two Boat Basin Shelters.

## ECONOMIC/COMMUNITY DEVELOPMENT

**ConAgra:** As required by ORC, the City sent the required notice to Erie County with our intent to ultimately approve an Incentive District TIF on the site to pay for the costs of the seawall. The County did not formally object to the TIF and the TIF was approved by Council on April 8, 2025, and submitted to the Ohio Department of Development on April 9, 2025.

The City is finalizing the process with ODNR to formally dedicate a portion of the ODNR boat launch property as public right of way – the preliminary dedication plat has been sent to Erie County for review and will be legislated by Council and signed in the next few weeks. As part of the plat, the City is providing a temporary name for the new roadway for purposes of getting the plat recorded as possible – which will be simply “Access Street.” Ultimately, the new public roadway will need a permanent name, and the staff is proposing calling it River Road as a continuation of the existing River Road – south of Rt. 6 – similarly to how we treat Berlin Road.

The City is putting the finishing touches on a joint easement agreement with ODNR which will permit the City temporary construction easements outside of the formal roadway while also providing ODNR an access easement for the property that is being dedicated as public right of way to ensure people have perpetual access to the boat launch.

USACE issued the permit for the Seawall project. We are waiting for confirmation that ODNR does not have any additional requirements. KS will prioritize the design completion and approval process, so we are ready to issue it at the correct time.

The developer's plans were approved at the Planning Commission and Design Review Board meeting on June 18<sup>th</sup> 2025 and forwarded on to Council for approval. A public hearing was scheduled for the Council meeting August 12<sup>th</sup>. 2025. The development plan was passed by Council at this meeting.

Staff met with the developer last week to discuss the status of their due diligence. The conversation did not go as well as hoped. They have discovered that each unit would require footers tied into the bedrock at a depth of around 50ft, adding unexpected additional costs. These extra costs are not anything the City can cover (~\$3M), so the developer (Triban) are looking at options from their side. The builder (kHov) does not have this additional cost built into their formulas, so for now, this project is somewhat at a pause as the situation is assessed.

The developer has requested the first of two available 60-day extensions to complete due diligence. This automatically extends the due diligence period through January 3<sup>rd</sup>, 2026.

The developer requested the second, and last available 60-day extensions to complete due diligence on the site. This period will expire March 3<sup>rd</sup>, 2026.

The developer was granted an extension to the due diligence period until August 3<sup>rd</sup> 2026. The developer has been informed that this will be the final extension.

The developer has completed their acceptance agreement with KHOV and is progressing in finalizing their agreement. We are currently working on the development agreement with them and then we will move to close. The final unit count will be 95 units with the rest of the development staying as passed by Planning Commission and Council.

### INFRASTRUCTURE/STREETS/UTILITIES/IT

**South Main Street Streetscape Design and Engineering:** The City has received updated cost estimates from OHM and is reviewing internally. Once reviewed by staff, Council will be briefed and a work session scheduled to determine if we desire to move forward with the project and if so, whether the proposed scope of work should be amended.

Stage 1 and Stage 2 (combined) plans were submitted to ODOT for review. Comments and clarifications were received back, addressed and resubmitted. Stage 3 plans were submitted at the end of October.

The final PS & E package has been submitted to ODOT (12/18/25) and we are awaiting comment.

This project closed on 5/7/2026. Lowest apparent bidder was \$2,154,474. Bids are being reviewed for correctness and will return to Council for approval. As a reminder, we have \$360,000 in grant funding from ERPC, and \$410,000 in HSIP funds.

**Rt 6 Phase II:** The City has received updated cost estimates from OHM and is reviewing internally. Once reviewed by staff, Council will be briefed and a work session scheduled to determine if we desire to move forward with the project and if so, whether the proposed scope of work should be amended.

Phase 1-2 plan set was submitted to ODOT for review and some clarifying questions were asked of us. The City, TranSystems and OHM conducted a meeting, and all questions/clarifications have been addressed and returned to ODOT.

The City received Federal authorization to proceed on this project. This project will go out to bid the first week of December, with bids due January 15<sup>th</sup>, 2026

Two bids were received in the amounts of \$2,742,143.44 (DL Smith) and \$2,951,088.00 (Smith Paving). Bids have been reviewed for correctness and legislation will be presented to Council for approval. Engineers estimate was \$4M.

An RFQ was issued for Inspection Services for this project. Three responses were received and OHM was selected. A proposal will be forthcoming and will be brought before Council at a future date.

This project will require an (up to) 60-day full closure of Rt6 west of Center St. Once we have a project plan in place we will ensure all parties are fully informed.

Expected full closure dates are June 8<sup>th</sup> through August 14<sup>th</sup>, 2026. The closure will be from west of Williams St to the Rt2 interchanges. Crews will start at Center St. and work west. Detours will be via Bogart Road and Cleveland Rd. W to Rye Beach Road. Commercial detour will be via Rt2 to Rt13.

**Electric Trail Connector:** The city applied for and was awarded a grant from ODOT (TAP) funding of \$533,000. The project is still in its conceptual phase but will connect the Lake Erie Electric Trail to the soon to be constructed US6 Connectivity multi-use pathway that will run from BGSU to Sandusky and beyond. We thank ODOT for their continued support of our connectivity projects.

A PO has been issued to OHM Advisors to work with the City on the proposed route and ROW requirements to design this connector in the amount of \$12,550. Once this is complete, we will have enough information to start work on ROW acquisition and actual design.

An ODOT site walkthrough was conducted on 1/28/26 and a final Scope of Services has been agreed upon. Staff are getting ready to issue an RFQ for design services for this project. With ROW/easements being required to install this pathway, we do not anticipate the construction starting until 2027.

**Bike Lanes:** The City plans to repaint the bike lanes from Berlin Road to Williams St. This will entail removing all existing paint, crack sealing, repainting the green paint in a new and reduced configuration, then restriping. We will be adding high vis paint on the bridge decks to ensure in inclement weather the lanes are still visible. Seal Master are painting the green portion for us, with the City only covering the actual cost of the paint. We thank them for their partnership.

The new green paint is going down. The workers laying the paint are volunteers from SealMaster and we would like to thank them for their time and effort. Having a positive team like this to help move the City forward is a great asset to have at our disposal! I encourage residents to stop and chat with them and thank them for their work.

## ZONING/CODE/PLANNING

### Code Enforcement:

Cases at the Prosecutor/Municipal Court Level:

- Wheeler Drive- (exterior conditions): Owner has made progress in clearing the grounds of this property and has kept in contact with the Zoning Inspector. Owner has met the first deadline set for December 10, 2026 regarding inspection of the shoreline. The owner did not appear for the Feb. 10 court date; a warrant has been issued. A status report was submitted to Court- minimal repairs, if any, found, exterior conditions, foundation issues, roof, gutters, grass/weeds, debris/deteriorating items on grounds. The owner of the property was sentenced to jail where he remains at this time. The city understands the property is in the process of being sold, the prospective buyer has been informed of the property maintenance issues to be remediated and the city's timeline.
- Ashland Ave: (exterior, roofs, drainage, debris): Owner has pled guilty; he has been ordered to remediate the debris issues by February 2026 and the remaining issues to be determined. The Zoning Inspector performed a site visit to confirm that the debris on the property has been cleared, and the remaining issues will be addressed and monitored as the weather conditions allow. Site inspected on 5-13-26. Substantial progress has been made- yard is being maintained, windows have been replaced, in process of scraping paint/painting home. This was reported to Court; they have extended his deadline to September 1, 2026.
- Strowbridge Dr.: Owner remains on probation from a previous case. City issued the first violation of 2026 this month for grass/weeds and fencing that requires repair/removal or replacement. Copy of the violation letter was provided to the Court.

#### Property Violation Cases- YTD 51 Cases

- Tall Grass & Weeds
- Advertising Transient Rental w/o Certificate (Miami Place) -transferred to Prosecutor
- Vehicle Parking front/side yard on the grass
- Landscape Maintenance- fences, shrubs, beds
- Exterior Conditions of structures
- Trash Debris
- Drainage Issues- City Engineer

**Code Amendments:** Staff continue to document code sections that are antiquated, contradictory, absent and/or unclear as written, and as time allows research and documentation into other municipal codes are compiled. The code sections we are presently drafting:

Sign Code Amendments- The first work session was held on Tuesday, May 19th- Specific items within the draft earmarked for Planning Commission discussion and recommendations were reviewed. Comments will be compiled and provided back to the Consultant to incorporate. The next work session will be held on June 17, 2026 at 5pm- the Consultant will attend this meeting.

BZA Training Session- Legal provide refresher training for members of the BZA on May 13, 2026. Board Member Steve Baron submitted his resignation this month; a replacement will be needed to complete his unexpired term.

Chapter 1321- Building & Zoning Fee Schedules - Staff is researching the current fees charged for Zoning Permits, Signage, Planning Commission Applications, BZA Applications in comparison to other municipalities. Staff has completed municipal comparisons, and in our research of our own code have found multiple references to fees for appeals throughout various chapters, these chapters will have to be amended to remove the stated fee and insert a reference to the fee section. In other instances, fees are mentioned in the code, but are not identified with a dollar amount, and do not appear in the fee schedule either. Staff anticipates the proposed Zoning fee schedule amendment to be completed by the end of February. Ideally, we would want to wait for Huron Township to provide the city with their recommended changes to the Building permit fees in order to present all changes to Chapter 1321 at one time, if possible.

Staff will also be researching the entirety of the Codified Ordinances to locate fees (specifically those types currently managed by Planning & Zoning) that appear in other Sections of the codes. For example permits/fees for: right-of-way, peddlers licenses, temporary stores, transient rentals, and contractor registration fees are all in separate chapters of the code. The city desires to have all fees across the board reflected in one comprehensive code section. This will mean that all code sections with fee references will eventually need to be amended to refer to the new comprehensive fee section and would affect all respective departments. This part of the project is going to take considerable time and not anticipated for 2026.

As time allows, the following Chapters/Sections need to be reviewed, researched by comparison with other municipalities, and collaboration with legal:

Vehicles/Vehicle Parking- there are sections in Residential, General Offenses, and the Parking Code that speak to where vehicles and watercraft can park and what type of surface is required. Most common vehicle/parking issues reported:

- Vehicles/watercraft parked on the grass in yards.
- Vehicles/watercraft anywhere on the premises that appear neglected or deteriorating
- No mention in our code of Construction Vehicles/Construction Equipment on residential property when no active construction project is taking place. Several municipalities have language to address this issue- we are researching at this time.

Additionally, "Junk Vehicles" are only addressed in General Offenses, while "Neglected or Deteriorating Watercraft and/or Vehicles" operable or non-operable are within the Zoning Code- under "Effects of Districting and General Regulations" however, this code section does

not provide Zoning any means of enforcement efforts. Research has been finalized and submitted to Legal for review and recommended amendments. Legal has reviewed and obtained comparables from other municipalities. Collaboration will continue to address sections in General Offenses, Traffic Codes, and the Zoning Code to add needed language, enforcement powers, and penalties.

**Transient Rentals:** Zoning is handling all monitoring, application data entry, enforcement, certificate issuance and inspection appointments of transient rentals. The Huron Fire Department is now conducting all inspections, providing the completed reports back to Zoning.

We presently have 15 applications on the Wait List. The database of registered properties and the wait list database are posted on the website ([City Of Huron](#)).

#### Consults and Commercial Improvements:

We currently have eight (8) active/open inquiries for research and preliminary zoning reviews and/or consultations comprised of residential and commercial projects.

Flood Hazard Development Permits- three (3) active/open residential inquiries on properties in or abutting a FEMA Floodzone and applicable requirements relative to Flood Hazard Development Permit Applications.

Vacant land – Bucyrus- inquiry as to buildable footprint. Lot depth cannot meet applicable front/rear setbacks. Researching and applying code sections that may be able to grant relief of setbacks if the calculations meet the criteria.

Crescent Ave- unusual parcel- 3 sides abutting roadways. Met with owners to discuss proposed improvements, application process.

Laurel Ave- met with property owners after researching buildable area, wetlands requirements, and process requirements for lot splits for vacant land.

Huron Pizza House-preliminary meeting to discuss proposed addition to house a walk-in cooler to the rear of the business; PC/DRB process review.

The Gym- General discussion regarding PC/DRB approval and process required for any changes proposed to a Commercial Business.

**Staff Changes:** We are currently advertising for a PT Zoning Inspector position- this would be a great position for retirees looking for PT work (max 24/hr per week/schedule TBD). The main responsibilities in this position would be zoning plan reviews, zoning permit issuance, zoning inspections; code enforcement elements include site inspections, issuing violation notices, follow ups and re-inspections.

## PARKS AND RECREATION:

**Huron Joint Recreation District:** After conversations with both the Township and the School administration, a discussion led by staff, was carried out at the March HJRD meeting. This discussion centered around how HJRD is currently run vs. how it should be run. This issue was asked about by our auditors and prompted the need to come up with a plan for the future. The two choices would be either to put HJRD out on its own as an independent entity as it should function, or disband the district and move to a City Parks Board. Due to the complexities and cost of HJRD functioning as an independent entity, staff's preference would be to move to a Parks Board with support from the Township and the Schools. This was supported by those present at the HJRD meeting.

**Transient Rental Dock Replacement Project:** Our recent grant funding specified that it could be used to improve transient rental dock. So, this project is looking to replace and upgrade B and H piers, which comprises of approximately 26 docks. Stage 1-Preliminary Design drawings for the removal of the existing docks and installation of the new docks has been completed.

KS is working on stage 2-Final Construction and bidding Documents. KS & Associates is finalizing details on Stage 2-Final Construction and bidding documents and we are working with ODNR to initiate the agreement process to bring to Council for consideration.

During design of this project, working with an electrical contractor, it was discovered that the existing electrical supply was not sufficient to support the new docks. This electrical has been there since the Boat Basin was constructed and is not in good shape. There will not be enough money in the grant funding to support this electrical upgrade (~\$325K), so the City is investigating the best way to pay for these upgrades. These upgrades are essential for safety reasons.

**US Fish & Wildlife Service Boating Infrastructure Grant:** ODNR Parks & Watercraft has received notification from the US Fish & Wildlife Service (USFWS) that our project has been fully approved for selection of funding on the Boating Infrastructure Grant Tier II for \$300,000.

With this approval, the next step in the process will be to complete all required compliance measures. This includes NEPA, ESA, SHPO, a full ODNR environmental review, and final design submission. These items will be compiled over the next few months and submitted to USFWS for review. Please note that USFWS has up to 90 days to complete their review once all documentation is submitted to them.

After compliance approval is received from USFWS, then comes the agreement (contract) process, which typically takes approximately 2–4 weeks. Once the agreement is fully executed and all signatures are obtained, we will receive a formal Notice to Proceed, and the BIG portion of our project may begin.

The plan is to use the \$200,000 from the State of Ohio that we received from the Strategic Investment Funding that was issued last year as the match for a total of \$500,000 to go towards replacement of two dock piers. More info to come.

**State Capital Budget:** The city has informally been told that we will be receiving \$200,000 from the State of Ohio as part of the first \$350M in one-time Strategic Investment funding. There will be another \$350M announced shortly which is on top of the state capital funding bill. The \$700M is from a one-time allocation of surplus operating funds from the state of Ohio. These funds will be used to offset part of the necessary capital improvements needed at the Boat Basin site. We will keep Council up to date as we get more formal information about this funding.

**Ohio Historical Marker:** The Erie County Historical Society was awarded for a grant through the Erie County Community Foundation for the replacement of the Huron Urban Renewal Marker at the Boat Basin. The marker has structural cracks and cannot be repaired so we have been working with Erie County Historical Society on replacement options. Next step is working with the Historic Marker Division at Ohio History Connection about the marker's replacement. The goal is to have the project complete by July.

**Red White and Blues:** The City will be hosting our usual night of fun, food and music on the 4<sup>th</sup> of July. However, this year, we will not be doing a fireworks display, but instead, we will be joining forces with Huron Riverfest for an enhanced event the following weekend. These two events have historically competed for attendance and by joining forces we can end up with a bigger and better event to celebrate America's 250 Anniversary.

## SAFETY SERVICES

**Buoy Installations:** All ODNR-approved buoys have been installed in Lake Erie.

**Water Safety Day:** Water Safety Day was a great success with 110 Third Graders participating in various water safety stations.

**Marine Patrol Boat Splash Party:** The police department would like to thank everyone who attended the "splash event" celebration for the launch of the police department's new marine patrol boat. Training on the new boat has been ongoing and the first shifts will be staffed on Memorial Day weekend, weather depending. The old boat is ready to be sold and it will be posted on govdeals.com in the near future. Again, the police department would like to thank the donor and our community partners for making this project a reality.

**Sensory Bags:** The police department is now equipped with sensory bags which were provided by the Erie County Board of Developmental Disabilities so our officers can assist citizens or visitors with disability or sensory needs. These bags are designed to support interactions with individuals who have developmental disabilities. Each bag includes noise-reducing headphones, sunglasses, a few fidgets, a whiteboard with marker and eraser, and simple picture-based communication boards.

**Autism and Special Needs Registry:** The police department has also started a voluntary Autism and Special Needs Registry for our citizens. This information will assist our officers who come into contact with citizens with Autism or special needs with personal information, emergency contacts, medical needs or allergies, safe places, behaviors when unhappy or upset, places where the missing person might be found, likes and dislikes, places they like to go or hide, and soothing and calming techniques. The form will be located on our website and is voluntary only.

**Surveillance Camera Registration:** The police department has started a voluntary Surveillance Camera Registration program for our citizens. This information will assist our officers with investigating criminal behavior where home surveillance camera video may be of assistance. This is not access to citizen's video system but only a database of who has video cameras installed to be more efficient instead of going door to door. The form will be located on our website and is voluntary only.

**Safety Services Sponsor Baseball Teams:** Both the Huron Police Department and the Huron Fire Department are sponsoring baseball teams. The teams' registration costs were donated by members of each department. When the teams are scheduled to play each other this summer, members from each agency will attend to represent their respective teams. The police and fire departments' little league sponsored baseball teams played their first game on May 19<sup>th</sup>, with the Firefighters coming away victorious (5-1 on the season). The teams will play each other two more times at Faben's Park on 06/04/2026, and 06/18/2026. All games start at 6:00pm on Field #4.

## FINANCE

**Finance Committee:** Committee Member Lisa Hemker has stepped down from her role on the Committee following her retirement from Lorain County Health & Dentistry. On behalf of the City, I want to thank her for her time and service to the community, she was a great asset to the committee and will be missed throughout the process of preparing the upcoming 2027 municipal budget.

**Income Tax:** Income tax receipts through May total \$1.68M, trailing 2025 results by 10%. Year over year comparisons for May income tax receipts are positive, finishing within \$1,800 of May 2025 results.

Monthly Financials (April): <https://stories.opengov.com/huronoh/published/lj8hRX4XC>

2026 Budget Book: <https://stories.opengov.com/huronoh/published/Bb4uXP8eV>

## WATER DEPARTMENT

Recent Activity:

- 79.248 MG raw water treated in April.
- 74.726 MG finished water produced in April.

- 2.187 MG wash water required in April.
- Erie County usage for April was 42.683 MG.
- April average plant capacity 45.3% (5.5 MGD Plant Rating)
- The large water meters scheduled for replacement have arrived on site. This replacement work will be scheduled between June – August as 3 of the meters to be installed are for the schools.
- Distribution staff is actively working on restoration work as relates to watermain breaks over the winter. This includes lawn grading/reseeding and asphalt repairs.
- Staff is exploring installation of flow meters at representative points in the distribution system. This would include the installation of a vault and a cellular antenna to gather flow data and reduce time spent searching for watermain leaks.
- Metrics reporting and the Consumer Confidence Report have been completed for 2025.

#### Active Project Updates:

**Alternate Intake/Sludge Lagoon:** Staff is currently obtaining quotes for water sampling analysis of the Huron River. These samples are required by the OEPA, but will not delay the project. The Water Superintendent is reviewing revised drawings sent over from Kleinfelder at the end of February. Kleinfelder is also assisting the city in securing funding sources for this project. Severe winter weather and icing events at the filtration plant have highlighted the need for this project to continue. Numerous grants have been applied for as related to this project and the city is still navigating financing options.

**West Side Water Tower:** The most recent bi-weekly construction meeting was held on 4/16/26. The project is on schedule and vertical concrete pours have been completed. The dome phase of the project including concrete pours will be completed between 4/21 – 4/25. The fabrication of the steel bowl has begun and will be ongoing for the next several months. The steel bowl is expected to be craned into place in September 2026. A total of 3 disbursements has been requested from the Department of Development. Two of the three disbursements have been received and the city and project engineer are currently reviewing the pay application for April. These are part of the \$5M grant funds. These disbursements cover all work performed from October – February. The City has been in contact with the Department of Development to ensure all funds are encumbered by the deadline. There are currently 2 change orders that have been approved by City Council. The City and Ardagh are jointly working on establishing the logo for the water tower upon completion. A rendering of the tower logo will be provided by Landmark in the coming weeks. A construction site audit will be scheduled with Kleinfelder and the Ohio EPA sometime during the month of May 2026.

## STREETS DEPARTMENT

#### Projects: Current Projects:

- Staff are starting to send out curtesy letters to properties abutting open stormwater infrastructure, politely reminding these residents that per Huron Codified Ordinances that

they are responsible for maintaining the functionality of these assets. If you have any questions or concerns, please reach out to the City at 419-433-5000.

**Staffing:** The Streets department will be operating with restricted staffing over the next month

**Crossing on JCB by High School:** Staff approached ODOT with this project, and they believe it will be a good candidate for Safety Dollars. The intent would be to construct this crossing as a high visibility crossing, and also to construct it as a multi-use crossing instead of just a pedestrian crossing in preparation for future multi-use development. The Safety Dollars would be a 90/10 split. The City will work with the schools on covering the 10% local match.

The City was awarded \$123,300, with a request to add additional lighting which would also be funded. Staff are currently looking into this and will work with ODOT on final scope. The hope will be to install this over the summer months this year. The additional lighting is estimated to be around \$44,000. This new scope has been sent to ODOT for approval. ODOT has requested we push this work until the summer of 2027 for budgetary reasons.

#### Tree Program –

**District 2:** Invoices have been mailed to residents. Residents will have 30 days to pay the invoices. Any unpaid invoices will be certified to the County Auditor for collection over a 4-year period.

**District 3:** Invoices have been mailed to residents. Residents will have 30 days to pay the invoices. Any unpaid invoices will be certified to the County Auditor for collection over a 4-year period.

**District 4:** The City is working to retain an arborist to conduct the initial tree inspections for Districts 4 and 1.

**District 1:** The City is working to retain an arborist to conduct the initial tree inspections for Districts 4 and 1.

#### Sidewalk Program –

**District 2:** Sidewalk repairs have been completed and invoices have been sent out to residents. The residents have 30 days to pay the invoice; if the invoice is not paid, the cost will be certified to the Erie County Auditor to be paid over the next 4 years.

**District 3:** Certified letters were mailed to residents living in District 3 on May 1, 2026 per the Resolution adopted by Council at the April 14, 2026 meeting. These letters will provide residents 60 days to complete the required maintenance work. Following that waiting period, the City will go out to bid for the concrete work with an anticipated work completion date in the fall.

**District 4:** Certified letters were mailed to residents living in District 3 on May 1, 2026 per the Resolution adopted by Council at the April 14, 2026 meeting. These letters will provide residents 60 days to complete the required maintenance work. Following that waiting period, the City will go out to bid for the concrete work with an anticipated work completion date in the fall.

**District 1:** District 1 sidewalks were inspected in March, with courtesy letters mailed to residents on March 27, 2026.

## HURON PUBLIC POWER (HPP)

**3<sup>rd</sup> Transformer:** The City participated in a bond ratings call with Moody's during the week of March 31<sup>st</sup> as a leadup to the bond issuance for the 3<sup>rd</sup> transformer. A follow up call was held on April 9<sup>th</sup> to understand our current bond rating (which we anticipate remaining the same – which is a good thing) prior to us going out to the market for bids. Given the limited number of customers on HPP and the fact that they are all private entities, the bonds are expected to be taxable versus tax-exempt, meaning higher interest rates.

These bonds were sold on April 17, 2025 at a rate of 5.55% over a 15-year period. Our excellent Moody's rating helped keep this rate down.

**Switch Gear Delivered:** The switch gear that will connect the new transformer to our existing infrastructure was delivered on May 7<sup>th</sup>. Council previously approved the switch gear purchase from PEPCO in January of 2025 in the amount of \$710,780.

**Switch Gear and Transformer Installation:** The contract has been signed, and a kickoff meeting is scheduled for mid-February. Once this has been held we will be able to put together a project schedule.

A kickoff meeting with the contractor was carried out February 16<sup>th</sup>. We are waiting for a project schedule.

**Electric Aggregation:** The City aggregation program expires in July. Due to the market, we are unable to provide meaningful aggregation pricing and will, therefore, let the program expire. We will continue to monitor the electric market and will aggregate again when pricing makes this beneficial. Residents will be automatically returned to Ohio Edison upon expiration of the program and will not need to take any action. However, we suggest they shop around on their own to find competitive pricing. Sites like Energy Choice Ohio Apples to Apples ([Energy Choice Ohio - Apples to Apples](#)) will present options for Residents to sign up on their own.

**Remote Electric Meter Reads:** HPP has replaced all meter heads and from the June 1<sup>st</sup> reading, all readings will be remote saving staff time visiting each site to do manual reads. This was implemented now, so as we grow, we are already set up for efficiency.

## PERSONNEL

**Part Time Zoning Inspector:** We are currently advertising for a Part-Time Zoning Inspector. This would be a great position for retirees looking for part-time work (maximum 24 hours per week/schedule TBD). The main responsibilities in this position would be zoning plan reviews, zoning permit issuance and zoning inspections. Code enforcement elements include site inspections, issuing violation notices and related follow-ups and re-inspections.

## ADMINISTRATION

**Water and Sewer Regionalization:** Staff received an update on this project. As we were aware, Sandusky joined the County to review this regionalization effort. Milan and the new administration in Vermillion have now also joined. While staff still do not see a benefit arising from this study, we will join the process to have a seat at the table. Our stance and opinion is still that our residents and the service thereof is our main priority. This process is starting with investigating an RFQ to a consultant to review possibilities around regionalizing Water and Sewer services. This report could come back saying there are savings to be had, or that there are not, but either way, without Councilmatic action, the report is just a report. The City will not be contributing monetarily to the cost of this report.

A kickoff meeting was carried out here at the City Building where initial conversations addressing expectations and concerns about the project. In attendance were representatives from the County, City of Vermillion, City of Milan, the City of Sandusky and myself. This was an honest conversation where it was reiterated that our Residents come first and everything else is secondary.

All the entities involved agreed on verbiage for a RFQ to solicit vendors to assess feasibility. It was requested we release this so it is not tied to both water and sewer, rather allowing companies who specialize in each to submit individually. We will keep Council informed on release dates and due dates. Scoring and selection would be carried out by all entities involved.

**531 Berlin Road:** The City has taken possession of this property. We will proceed to sell this property FSBO. The City has invested ~\$24,000 in this property and will be looking for offers over this amount.

The City received three offers on this property and accepted the highest off which was \$25,450 + closing costs. We will close as soon as practical and after Council approval. We are glad to bring this property back to the tax roll.

**Hometown Heroes:** This project continues to move toward completion. This project was brought to the City by Grant Bauer, a local student, to recognize our local Heroes. We will be adding banners to the streetlights (sidewalk side) from Berlin Road to Center St. The City agreed to purchase the mounts and have our staff mount the banners. Grant through some great fundraising efforts and partnerships with the Loins Club and Loris Printing will be finding the

heroes and supplying the banners. We would like to thank everyone involved in this project! We are hopeful to have all of this in place by Memorial Day. Additionally, we will be adding American Flags to the street side. We would like to thank the Lions Club for their donation of these flags.

## AGREEMENTS/CITY MANAGER APPROVALS

**License Agreement for ConAgra Property:** The City Manager executed a License Agreement with Underground Utilities Inc. for use of the ConAgra site to stage semi-trailer trucks relating to Erie County's water line replacement and force main projects from May 18, 2026 through June 19, 2026 at no charge.

## PROJECTS OUT FOR BID CONTRACTS

- **HJRD Annual Agreement (Res 9-2025) – Expired 12/31/25.**
- Building Official – Service Agreement (Res 43-2021) - **Expires 7/25/26.**
- School Resource Officer Township (Res 32–2024) – **Expires 8/31/26.**
- Confirm City Manager Powers (Ord 2022-50) - **Council motion after 12/1/26**
- Republic Services (Res 44-2023) – **Expires 12/31/26.**
- City Prosecutor Employment Agreement (Res 79-2024)– expires **12/31/26.**
- Personnel Officer Employment Agreement (Res 78-2024) – expires **12/31/26.**
- Dispatch Agreement – Erie County Sheriff (Res 101-2024) – **Expires 12/31/26.**
- Erie Soil and Water Conservation District (Res 8-2025) – **Expires 1/31/27.**
- Seeley, Savidge, Ebert & Gourash Co., LLP (Res 33-2026) – **Expires 6/3/27.**
- School Resource Officer School (Res 82-2025) **Expires 6/30/27.**
- Dynegy Electric Standard Large Stable Service Agreement – **Expires 08/31/27.**
- FOP-Sergeants Collective Bargaining Agreement (Res 100-2024) – **Expires 12/31/27.**
- FOP – Patrol Officers Collective Bargaining Agreement (Res 99-2024) – **Expires 12/31/27.**
- AFSCME Collective Bargaining Agreement (Res 102-2024) – **Expires 12/31/27.**
- IAFF Collective Bargaining Agreement (Res 7-2025) – **Expires 12/31/27.**
- Charles E. Harris & Associates GAAP Conversion (Res 10-2025) – **Expires 12/31/27.**
- Emergency Services Agreement with Huron Township (Res 9-2026) – **Expires 12/31/31.**

## UPCOMING MEETINGS

### May 2026 Meetings:

- City Council Meeting – Tuesday, May 12<sup>th</sup> at 6:30pm in Council Chambers.

### June 2026 Meetings:

- Utilities Committee Meeting – Wednesday, June 3<sup>rd</sup> at 5:00pm in Council Chambers;
- BZA – Monday, June 8<sup>th</sup> at 5:30pm in Council Chambers;
- City Council Meeting – Tuesday, June 9<sup>th</sup> at 6:30pm in Council Chambers.
- Planning Commission Meeting – Wednesday, June 17<sup>th</sup> at 5:00pm in Council Chambers;
- City Council Meeting – Tuesday, May 12<sup>th</sup> at 6:30pm in Council Chambers;

NOTE: The City of Huron's Administrative Offices will be closed on Monday, May 25, 2026 in observance of Memorial Day.